



Instruction Manual

Momentum X308
Momentum X406



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Momentum X308

Momentum X406

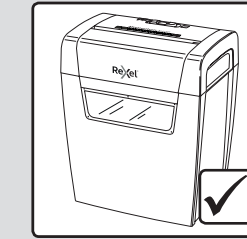
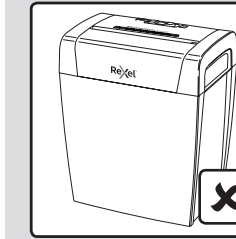
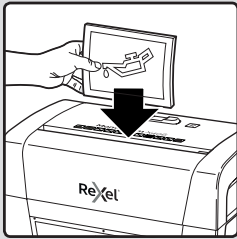
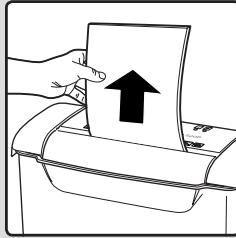
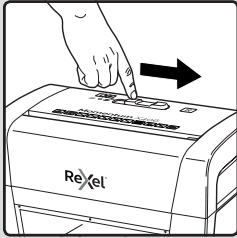
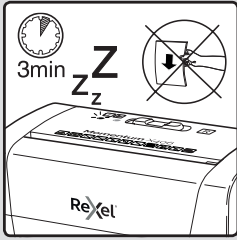
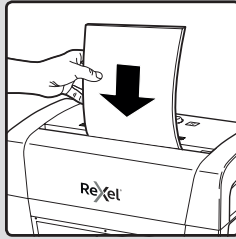
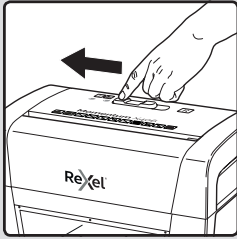
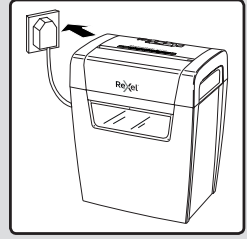
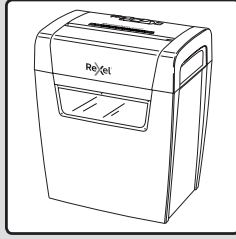
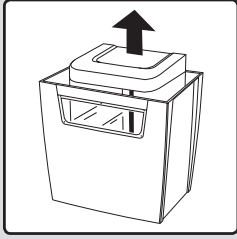
Specifications

Model	X308	X406
Cut level	P-3 (5x42mm)	P-4 (4x28mm)
Sheet Capacity	8 sheets (80 gsm)	6 sheets (80 gsm)
Duty Cycle	3 mins on / 60 mins off	3 mins on / 60 mins off
Bin Size	15 litres	15 litres
Volts / Hz	220-240V AV / 50/60Hz	220-240V AV / 50/60Hz
Amperage	0.8 A	0.8 A

- EN 4
- DE 8
- FR 12
- IT 16
- ES 20
- PT 24
- NL 28
- DA 32
- NO 36
- SV 40
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- LT 56
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- CS 76
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- HU 84
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- GR 92
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 To register and activate the warranty go to www.rexeleurope.com/register







Overview

- a Indicator panel
- b Shredder head with handles
- c Bin viewing window
- d Safety symbols
- e Paper feed slot



Please read and keep these important safety instructions



For a full copy of the operating instructions, hints & tips and troubleshooting guide, please visit www.rexeurope.com/support



The following symbol which is found on the product indicates you could be seriously hurt or killed if you open the machine.



DO NOT OPEN.

- Only use the unit for its intended purpose.
- The unit must only be connected to a supply voltage corresponding to the electrical rating shown on the unit.
- Unit should be connected to a socket outlet near the equipment that is easily accessible.
- Do not connect multiple adaptors or use with an extension cable.
- Failure to follow these instructions could result in damage/injury and will invalidate your guarantee.
- Do not attempt to service or repair the unit yourself.
- If recycling, separate paper and credit card shreds.
- Do not use this unit if the cable or plug have been damaged.
- Care should be taken when moving equipment to avoid any unlevelled surfaces.
- Please read all the safety information and the instructions. The manufacturer is not liable for cases of material damage or personal injury caused by incorrect handling or non compliance with the safety instructions. In such cases, the warranty will be voided.
- The device is intended for use indoors. Never use outdoors.
- Keep the device away from moisture.
- Be vigilant at all times, and always be careful what you are doing. Do not use electrical equipment if you are lacking in concentration or awareness, or are under the influence of drugs, alcohol or medication. Even a moment of inattentiveness can lead to serious and injuries when using electrical equipment.
- Do not attempt to open, modify or repair the device. Do not drop, puncture, break or expose to high pressure.
- Alterations to the device and technical modifications are not permitted.
- Check the device and cable (and if applicable, the adapter) for any damage before use. If there is any visible damage, a strong odour, or excessive overheating of components, unplug all the components immediately and stop using the device.
- Shredder must be disconnected from power source, if not used for an extended period of time.
- Do not use spray cleaners or spray lubricants as these may present a risk of flash fire.








Warning:
Sharp edges, do NOT touch cutters



Warning:
Moving parts, do NOT touch cutters

Never bypass the safety interlock (strictly forbidden & dangerous, especially when unit is connected to a power source)



Indicator Panel	Icon	Colour	
Slider Switch		White	Move the slider to play  turn on shredder
Reverse Setting			Move the slider to manually remove paper
Shredding in operation INDICATOR		Blue	Constantly illuminated – unless in Power Save mode.
Cooling Down INDICATOR		Red	Illuminates when shredder is cooling down

Operation

1. Remove the shredder from the packaging and place the shredder head on top of the bin.
2. Connect the shredder to an appropriate mains supply.
3. To commence shredding move the slider to the left. The 'Shredder in operation' icon lights up blue. You are now able to shred.
4. Insert paper to be shredded into the feed slot 'e'.

Note: Make sure the paper to be inserted is neatly stacked.

If the paper thickness is within the shredder's capacity, the motor will start and your documents will be shredded. The cutters will stop once the shredding process is complete.

5. If the paper thickness is greater than the shredder's capacity, the shredder will stop. Slide the switch to the 'R' position and reverse the jammed paper. If the paper is jammed to such an extent that it will not come out using the reverse function, slowly move the slider between the  and .

Do not do this quickly as it can damage the shredder.

6. Remove some of the sheets from the paper stack and re-try. The shredder will automatically start and allow the paper to be shredded.



Warning: Do NOT under any circumstances use any metal objects (scissors, letter openers etc.) in an attempt to clear the paper entry.

Warning symbols


-  No CDs
-  Keep loose jewellery clear
-  No credit cards
-  Ties and loose clothing hazard
-  Keep long hair clear
-  Do not reach into opening
-  This equipment is not intended for use by children
-  Do not use spray cleaners or spray lubricants as these may present a risk of flash fire
-  Manual feed slot capacity
-  No aerosols

Rare occasions of jamming


In the unlikely event of the shredder jamming, use the manual reverse function as per step 5 of the 'Operation' section.

Reduce the number of sheets in the paper stack and re-try.

Reverse function

1. Should you wish to reverse the shredding direction whilst shredding a document a reverse function  has been fitted for your convenience.
2. Push the slider to the right to reverse paper out.
3. The shredder will continue to run in reverse until the slider is moved to the left.

Operation time

When the shredder is used continuously for 3 minutes or more the shredder may overheat. If this occurs the overheat icon  will illuminate red.

When the shredder is ready to be used again the red overheat icon will go out. This will take approx. 60 minutes.

To resume shredding, feed paper into the feed slot.

Momentum X308 & X406 shredding capability

CAN shred the following:



- **X308: 8 sheets**
X406: 6 sheets
- Stapled paper, 25mm within the corner
- 26/6 and 24/6 or smaller staples
- Small sized paper



- **X308: 8 sheets**
X406: 6 sheets
- Paperclipped paper, 25mm within the corner
- Capable of shredding small/medium paperclips (max. wire thickness = 0.9 mm)
- >80/100gsm paper



Thick paper or card
<200gsm



Glossy paper or a sheet covered with print on both sides.



Multiple folded sheets (A3 sheets folded in half).

CANNOT shred the following:



Heavy duty staples. Check the staple leg length is not greater than 6mm.



Large clips. Check the length of the paperclip is not longer than 32mm.



Plastic sheets, laminated documents, plastic folders.



Bulldog clips



Bound documents



Credit cards



Adhesive labels.



Magazines or other documents bound by multiple staples or clips.



No aerosols



No oil



CDs & DVDs

Bin full

When the bin is full the shredder head will be pushed up off the bin.

This will stop the shredder from shredding.

Please empty the bin and then position the shredder head back on top of the bin.

You can now start shredding.




WARNING

The shredder bin must be fully pushed closed for the machine to operate.

- Empty the shredder bin when it is full otherwise the shredder's performance will be adversely affected. Operating the shredder with a full shredder bin can result in paper jamming in the cutters, which will increase the machine's noise level.
- Do not force down shredded paper in the bin using your feet.

Troubleshooting

If the paper shredder will not start, please check the following:

1. Is the machine plugged in correctly?
2. Is the switch pushed to the  position?
3. Is the machine jammed with paper?
4. Has the motor overheated?

Accessories

Only use Rexel accessories:

- Oil Sheets (20) - 2101949
- Oil Sheets (12) - 2101948

Waste Electrical and Electronic Equipment (WEEE)

At the end of its useful life, your product is considered to be WEEE. As such it is important to note that WEEE is not to be disposed of as an unsorted municipal waste. It is to be collected separately such that it can be disassembled so its components and materials can be recycled, re-used, and recovered (burned for energy content in the production of electricity)

Public collection points have been set up by municipalities for the collection of WEEE, free of charge to you.

Please return your WEEE to the collection facility nearest your home or office.

If you have difficulty in locating a collection facility, the retailer that sold you the product should accept your WEEE.

If you are no longer in contact with the retailer, please contact ACCO for assistance with this matter

Recycling of WEEE is geared toward protecting the environment, protecting human health, preserving raw materials. Improving sustainable development, and ensuring a better supply of commodities within the European Union. This will be achieved by retrieving valuable secondary raw materials and reducing the disposal of waste. You can contribute to the success of these goals by returning your WEEE to a collection facility.

Your product is marked with the WEEE symbol (wheelie bin with an X through it). This symbol is to inform you that the WEEE is not to be disposed off as unsorted municipal waste.

Guarantee

Operation of this machine is guaranteed for two years within the date of purchase, subject to normal use. Within the guarantee period, ACCO Brands Europe will at its own discretion either repair or replace the defective machine free of charge. Defects due to misuse or use for inappropriate purposes are not covered under the guarantee.

Proof of date of purchase will be required. Repairs or alterations made by persons not authorised by ACCO Brands Europe will invalidate the guarantee. It is our aim to ensure that our products perform to the specifications stated. This guarantee does not affect the legal rights which consumers have under applicable national legislation governing sale of goods.

This guarantee does not apply to Australian customers - see warranty on page 100.